

Board of Supervisors Organization Meeting

Agenda January 6, 2025

A. Call To Order:

B. Pledge of Allegiance:

C. Roll Call: Mr. Nicholson _____, Mr. Hastings _____, Mr. Sokol _____

D. Public Comment:

E. New Business:

F. Old Business:

G. Temporary Chairperson

- a. Consideration and Nominations of a Temporary Chairperson
- b. Motion to appoint Mr. Samuel H. Hastings as the temporary chairman of the Cumberland Township Board of Supervisors.
- c. Motioned by: _____
- d. Seconded by: _____
- e. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

H. Temporary Secretary

- a. Consideration and Nominations of a Temporary Secretary
- b. Motion to appoint Mrs. Melanie Leasure as the temporary secretary of the Cumberland Township Board of Supervisors.
- c. Motioned by: _____
- d. Seconded by: _____
- e. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

I. Chairman of the Board

- a. Consideration and Nominations of a Chairman of the Board
- b. Motion to appoint Mr. Samuel H. Hastings as the Chairman of the Board of the Cumberland Township Board of Supervisors.
- c. Motioned by: _____
- d. Seconded by: _____
- e. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

J. Vice Chairman of the Board

- a. Consideration and Nominations of a Vice Chairman of the Board
- b. Motion to appoint Mr. William Nicholson as the Vice Chairman of the Board of the Cumberland Township Board of Supervisors.
- c. Motioned by: _____
- d. Seconded by: _____
- e. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

K. Treasurer / Secretary

- a. Consideration and Nominations of a Treasurer Secretary
- b. Motion to appoint Mrs. Melanie Leasure as the Treasurer/Secretary of Cumberland Township.
- c. Motioned by: _____
- d. Seconded by: _____
- e. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

L. Road Masters

- a. Motion to appoint Mr. Samuel H. Hastings as a Roadmaster/Township Superintendent of Cumberland Township.
- b. Motioned by: _____
- c. Seconded by: _____
- d. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

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M. Road Master:

- a. Motion to appoint Mr. William H. Nicholson as a Roadmaster/Township Superintendent of Cumberland Township.
- b. Motioned by: _____
- c. Seconded by: _____
- d. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

N. Road Master:

- a. Motion to appoint Mr. James Sokol as a Roadmaster/Township Superintendent of Cumberland Township.
- b. Motioned by: _____
- c. Seconded by: _____
- d. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

O. Tax Collection Services

- a. Motion to appoint Keystone Collection as the Tax Collector of the Per Capita Tax, LST, and Earned Income Taxes for Cumberland Township.
- b. Motioned by: _____
- c. Seconded by: _____
- d. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

P. Tax Collection Services

- a. Motion to appoint Southwest Regional Tax Bureau as the Tax Collector of Prior Year and Delinquent Earned Income Taxes Per Capita Taxes for Cumberland Township.
- b. Motioned by: _____
- c. Seconded by: _____
- d. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

Q. Worker's Wages and Benefits

- a. Motion to approve the following wages and benefits for full time employees (excluding supervisors and members of the collective bargaining agreement) retroactive to January 1, 2025, for Cumberland Township.
- b. Motioned by: _____
- c. Seconded by: _____
- d. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

Wages:

Sarah Berish	Available Upon Request
Melanie Leasure	Available Upon Request
Brandon Carter	Available Upon Request
Troy Jarrett	Available Upon Request
Thomas Petron	Available Upon Request
John Ewart	Available Upon Request

Benefits (All): (See Employee Policy for more details)

Vacation Time	80 hours/year
Personal Time	40 hours/year
(8 hours to be added per 5 years of employment - Max 72 hours)	
Sick Time	8 hours/month
Bereavement Time	24 hours/year
Clothing Allowance	\$300.00/year
Highmark-Medical, Vision and Prescriptions	
MEIT-Dental	

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R. Township Appointments

a. Motion to approve the following appointed positions for Cumberland Township.

b. Motioned by: _____

c. Seconded by: _____

d. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

Township Manager	Brian Sokol (Boord, Benchek and Assoc.)
Treasurer	Melanie Leasure
Secretary	Melanie Leasure
Administrative Assistant	Sarah Berish
Sewage Enforcement Officer	Timothy Neil
Alternate Sewage Enforcement Officer	Keith Golden
Solicitor	Dennis Makel Esq.
Engineer	K2 Engineering
Building Inspector	K2 Engineering
Emergency Management Coordinator	Robbie Schiffbauer
Zoning Officer	Brian Sokol (Boord, Benchek and Assoc.)
Vacancy Board Chairman	Craig Bailey
PSATS State Convention Voting Delegate	William Nicholson
Depository	Community Bank
Community Development	Marcia Sonneborn
Parks and Recreations Events Manager	Barbie McMinn
Information Technology	Robert Enci
Custodial	Janet Coombs

S. Bonding

a. Motion to approve the bonding requirement for the Treasurer to remain at \$2.1 million for Cumberland Township.

b. Motion to approve the following appointed positions for Cumberland Township.

c. Motioned by: _____

d. Seconded by: _____

e. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

T. Meetings

a. Motion to approve the regular meetings time and location in which the board of supervisors will meet and publish this information in the local newspaper in accordance with the Sunshine Law to hold all regular monthly meetings on the first Monday of the month at 4:00pm at the Cumberland Township Municipal Building. Should the meeting fall on a holiday, it will be held on the following Monday unless otherwise advertised for Cumberland Township.

b. Motioned by: _____

c. Seconded by: _____

d. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

U. Holidays

a. Motion to approve the below listed paid holidays for Cumberland Township.

b. Motioned by: _____

c. Seconded by: _____

d. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____

New Years Day	01-01-2025
Martin Luther King Day	01-20-2025
Presidents Day	02-17-2025
Good Friday	04-18-2025
Election Days	04-01-2025
	11-04-2025
Memorial Day	05-26-2025
July 4 th	07-04-2025
Labor Day	09-01-2025
Veterans Day	11-11-2025

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Thanksgiving
Christmas

11-27-2025
12-25-2025

V. Boards and Committees

- a. Motion to approve the appointment of the following board members to the positions and lengths of terms listed below.
- b. Motioned by: _____
- c. Seconded by: _____
- d. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____
- e. Cumberland Township Parks and Recreations Board: (5 Year Term)
 - i. Kenneth Ganocy Expires December 31, 2029
 - ii. Mark Emerson Expires December 31, 2029
 - iii. Mervyn Wilson Expires December 31, 2029
 - iv. Mary Bokat Expires December 31, 2029
 - v. Tracy Zalar Expires December 31, 2029
 - vi. Joseph Pascuzzo Expires December 31, 2029
- f. Cumberland Township Zoning Hearing Board: (3 Year Term)
 - i. Edward Begavich Expires December 31, 2027
 - ii. Jerome Simkovic Expires December 31, 2027
 - iii. Nicolas Onderko Expires December 31, 2027
 - iv. Gregory Andrews Expires December 31, 2027
 - v. Dean Swaney Expires December 31, 2027
 - vi. Jordan Burless (alternate) Expires December 31, 2027
- g. Carmichaels Cumberland Sewer Authority Board: (4 Year Term)
 - i. Denny Osborn Expires December 31, 2025
 - ii. Susan Samek Expires December 31, 2026
 - iii. Ed McIntyre Expires December 31, 2028
 - iv. Jordan Burless Expires December 31, 2028
 - v. Michael Mitchell Expires December 31, 2028

W. Motion to Adjourn

- a. Motion to adjourn.
- b. Motioned by: _____
- c. Seconded by: _____
- d. Vote: Mr. Sokol _____ Mr. Nicholson _____ Mr. Hastings _____