

Board of Supervisors Reorganization Meeting

January 2, 2024

- 19019
- A. **Call To Order:** The reorganization meeting of the Cumberland Township Board of Supervisors was called to order at 4:00 p.m., on January 2, 2024, at 100 Municipal Road, Carmichaels Pa 15320.
 - B. **Pledge of Allegiance**
 - C. **Roll Call:** Supervisors present were William H. Nicholson, Samuel H. Hastings, and James M. Sokol.
 - D. **Public Comment:** None
 - E. **Temporary Chairperson**
 - a. Motion to appoint Mr. William Nicholson as the temporary chairman of the Cumberland Township Board of Supervisors by Samuel H. Hastings.
 - b. Seconded by James M. Sokol.
 - c. Motion carried.
 - F. **Temporary Secretary**
 - a. Motion to appoint Mrs. Melanie Leasure as the temporary secretary of the Cumberland Township Board of Supervisors by James M. Sokol
 - b. Seconded by Samuel H. Hastings.
 - c. Motion carried.
 - G. **Chairman of the Board**
 - a. Motion to appoint Mr. Samuel Hastings as the Chairman of the Board of the Cumberland Township Board of Supervisors for 2024 by William H. Nicholson.
 - b. Seconded by James M. Sokol.
 - c. Motion carried.
 - H. **Vice Chairman of the Board**
 - a. Motion to appoint Mr. William Nicholson as the Vice Chairman of the Board of the Cumberland Township Board of Supervisors for 2024 by James M. Sokol.
 - b. Seconded by Samuel H. Hastings.
 - c. Motion carried.
 - I. **Treasurer / Secretary**
 - a. Motion to appoint Mrs. Melanie Leasure as the Treasurer / Secretary for Cumberland Township 2024 by William H. Nicholson.
 - b. Seconded by James M. Sokol.
 - c. Motion carried.
 - J. **Road Masters**
 - a. Motion to appoint Mr. William Nicholson as a Roadmaster/Township Superintendent of Cumberland Township for 2024 by Samuel H. Hastings.
 - b. Seconded by James M. Sokol.
 - c. Motion carried.
 - d. Motion to appoint Mr. Samuel Hastings as a Roadmaster/Township Superintendent of Cumberland Township for 2024 by William H. Nicholson.
 - e. Seconded by James M. Sokol.
 - f. Motion carried.
 - g. Motion to appoint Mr. James Sokol as a Roadmaster/Township Superintendent of Cumberland Township for 2024 by Samuel H. Hastings
 - h. Seconded by William H. Nicholson
 - i. Motion carried.
 - K. **Tax Collection Services**
 - a. Motion to appoint Keystone Collection as the Tax Collector of the Per Capita Tax, LST, and Earned Income Taxes for Cumberland Township 2024 by William H. Nicholson.
 - b. Seconded by James M. Sokol.

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- c. Motion carried.

L. Tax Collection Services

- a. Motion to appoint Southwest Regional Tax Bureau as the Tax Collector of Prior Year and Delinquent Earned Income Taxes Per Capita Taxes for Cumberland Township 2024 by Samuel H. Hastings.
- b. Seconded by William H. Nicholson
- c. Motion carried.

M. Worker's Wages and Benefits

- a. Motion to approve the following wages and benefits for full time employees (excluding supervisors and members of the collective bargaining agreement) retroactive to January 1, 2024, for Cumberland Township 2024 by William H. Nicholson.
- b. Seconded by Samuel H. Hastings.
- c. Motion carried.

Wages:

| | |
|-----------------|------------------------|
| Melanie Leasure | Available Upon Request |
| Brandon Carter | Available Upon Request |
| Troy Jarrett | Available Upon Request |
| Thomas Petron | Available Upon Request |
| John Ewart | Available Upon Request |

Benefits (All): (See Employee Policy for more details)

| | |
|--|---------------|
| Vacation Time | 80 hours/year |
| Personal Time | 40 hours/year |
| (8 hours to be added per 5 years of employment – Max 72 hours) | |
| Sick Time | 8 hours/month |
| Bereavement Time | 24 hours/year |
| Clothing Allowance | \$300.00/year |
| Highmark-Medical, Vision and Prescriptions | |
| MEIT-Dental | |

N. Township Appointments

- a. Motion to approve the following appointed positions for Cumberland Township 2024 by James M. Sokol.
- b. Seconded by Samuel H. Hastings.
- c. Motion carried.

| | |
|--|---|
| Township Manager | Brian Sokol (Boord, Benchek and Assoc.) |
| Treasurer | Melanie Leasure |
| Secretary | Melanie Leasure |
| Assistant Treasurer | Vacant |
| Assistant Secretary | Vacant |
| Sewage Enforcement Officer | Timothy Neil |
| Alternate Sewage Enforcement Officer | Keith Golden |
| Solicitor | Dennis Makel Esq. |
| Engineer | K2 Engineering |
| Building Inspector | K2 Engineering |
| Emergency Management Coordinator | Robbie Schiffbauer |
| Code Enforcement Officer | Mark Gorden |
| Zoning Officer | Brian Sokol (Boord, Benchek and Assoc.) |
| Vacancy Board Chairman | Craig Bailey |
| PSATS State Convention Voting Delegate | William Nicholson |
| Depository | Community Bank |
| Community Development | Marcia Sonneborn |
| Parks and Recreations Events Manager | Barbie McMinn |
| Information Technology | Robert Enci |
| Custodial | Janet Coombs |

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O. Bonding

- a. Motion to approve the bonding requirement for the Treasurer and Assistant Treasurer to remain at \$2.1 million for Cumberland Township 2024 by Samuel H. Hastings.
- b. Seconded by William H. Nicholson.
- c. Motion carried.

P. Meetings

- a. Motion to approve the regular meetings time and location in which the board of supervisors will meet and publish this information in the local newspaper in accordance with the Sunshine Law to hold all regular monthly meetings on the first Monday of the month at 4:00pm at the Cumberland Township Municipal Building. Should the meeting fall on a holiday, it will be held on the following Monday unless otherwise advertised for Cumberland Township 2024 by William H. Nicholson.
- b. Seconded by James M. Sokol.
- c. Motion carried.

Q. Holidays

- a. Motion to approve the listed below paid holidays for Cumberland Township 2024 by Samuel H. Hastings.
- b. Seconded by William H. Nicholson.
- c. Motion carried.

| | |
|------------------------|------------|
| New Years Day | 01-01-2024 |
| Martin Luther King Day | 01-15-2024 |
| Presidents Day | 02-19-2024 |
| Good Friday | 03-22-2024 |
| Election Days | 04-23-2024 |
| | 11-05-2024 |
| Memorial Day | 05-27-2024 |
| July 4 th | 07-04-2024 |
| Labor Day | 09-02-2024 |
| Veterans Day | 11-11-2024 |
| Thanksgiving | 11-28-2024 |
| Christmas | 12-25-2024 |

R. Boards and Committees

- a. Motion to approve the appointment of the following board members to the positions and lengths of terms listed below by Samuel H. Hastings.
- b. Seconded by William H. Nicholson.
- c. Motion carried.
- d. Cumberland Township Parks and Receptions Board: (5 Year Term)
 - i. Kenneth Ganocy Expires December 31, 2029
 - ii. Mark Emerson Expires December 31, 2029
 - iii. Mervyn Wilson Expires December 31, 2029
 - iv. Mary Bokat Expires December 31, 2029
 - v. Tracy Zalar Expires December 31, 2029
 - vi. Joseph Pascuzzo Expires December 31, 2029
 - vii. Ed Commons Expires December 31, 2029
- e. Cumberland Township Zoning Hearing Board: (3 Year Term)
 - i. Edward Begavich Expires December 31, 2027
 - ii. Jerome Simkovic Expires December 31, 2027
 - iii. Nicolas Ondeerko Expires December 31, 2027
 - iv. Gregory Andrews Expires December 31, 2027
 - v. Dean Swaney Expires December 31, 2027
 - vi. Jordan Burless (alternate) Expires December 31, 2027
- f. Carmichaels Cumberland Sewer Authority Board

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- i. Denny Osborn Expires December 31, 2025
- ii. Susan Samek Expires December 31, 2026
- iii. Ed McIntyre Expires December 31, 2024
- iv. Vacant Expires December 31, 2028
- v. Vacant Expires December 31, 2028
- g. Motion to appoint Jordan Burless to the Carmichaels Cumberland Sewer Authority Board for a term of 4 years by William H. Nicholson.
- h. Seconded by Samuel H. Hastings.
- i. Motion carried.
- a. Motion to appoint Michael Mitchell to the Carmichaels Cumberland Sewer Authority Board for a term of 4 years by William H. Nicholson.
- b. Seconded by James M. Sokol.
- c. Motion carried.

S. Motion to Adjourn

- a. Motion to adjourn by William H. Nicholson.
- b. Seconded by James M, Sokol.
- c. Motion carried.

Respectfully submitted,

Melanie Leasure

Melanie Leasure

Secretary/Treasurer

